

SERM  
LOCAL STANDARD ITEM

FY-2028

ITEM NO: 099-001SE

REVISED: 02 FEB 2026

CATEGORY: I

1. SCOPE:

1.1 Title: General Criteria for Mayport Naval Station Availability;  
accomplish

1.2 Location of Work:

1.2.1 None

1.3 Identification:

1.3.1 Not Applicable

2. REFERENCES:

2.1 29 CFR Part 1915, Occupational Safety and Health Standards for  
Shipyards Employment

2.2 29 CFR Part 1910, Occupational Safety and Health Standards

2.3 Harbor Operations, Harbor Operations Basin Map of Bollards

3. REQUIREMENTS:

3.1 Develop a detailed pier lay-down plan. Plan must include a map  
providing the proposed location of each item to be placed on the pier,  
including each Container, Express (CONEX) box, trailer, open area, tank,  
containment, and all temporary service equipment and materials, using 2.1  
through 2.3 for guidance.

3.1.1 The plan must include an index list noting each item,  
identified by a serial number, and include for each item the  
following information: The Company or Agency responsible for the  
item, item dimensions, named Point of Contact (POC), POC phone  
number, and the item purpose (for example, service tool issuance,  
contracted office space, crane staging, etc.).

3.1.2 Submit one legible copy to the SUPERVISOR, in hard copy or  
approved transferrable media, the detailed pier lay-down area plan  
for approval. The plan must be submitted to the SUPERVISOR no later  
than 10 calendar days prior to the availability start date.

3.1.2.1 Submit one legible copy to the SUPERVISOR, in hard copy  
or approved transferrable media, an updated pier lay-down area  
plan for approval, 5 business days prior to any new addition or  
modification to the existing approved plan, unless otherwise  
directed by the SUPERVISOR. An updated plan is not required to be  
submitted prior to the removal of items listed. The plan must be  
approved by the SUPERVISOR prior to placing each item in the lay-  
down area.

3.1.3 Each item in the pier lay-down area must include a tag or  
label that includes the Company name, POC, Ship name, SSP, contract  
number, and 24-hour emergency contact information. Tag or label for  
each CONEX box must include a description of the purpose for each  
CONEX box. Each tag or label must remain legible from the first day  
the item is placed on the pier and until the item is removed from the

pier.

3.1.3.1 Use of any unpaved area is prohibited.

3.1.4 Restrictions for each pier lay down area are as follows:

3.1.4.1 Double-wide trailers are prohibited.

3.1.4.2 CONEX boxes exceeding 20 feet long are prohibited on the pier without prior approval by the SUPERVISOR.

3.1.4.3 CONEX boxes must be for daily use. Use of Conex boxes for long term storage is prohibited.

3.1.5 The SUPERVISOR reserves the right to conduct periodic onsite pier inspections, to include interior of locked CONEX boxes.

3.1.5.1 The SUPERVISOR may inspect CONEX boxes monthly, but no more frequently than once per week.

3.1.5.2 The SUPERVISOR will provide a notice to the contractor at least 4-hours, but not more than 24-hours, prior to inspection. This notice will include the meeting location on the pier.

3.1.5.3 Designated POC with locked equipment on the pier must be prepared to meet with the SUPERVISOR and open items for visual inspection when notified.

3.1.6 Remove each item from the pier within 24 hours when directed by the SUPERVISOR. Failure to remove each item within 24 hours will result in a back charge to the contractor, which may include the cost of removal.

3.1.7 Maintain the lay-down area clear of each marked fire lane.

3.1.8 Maintain the lay-down area clear of each storm mooring fitting access lane, in accordance with Attachment A.

3.1.9 Maintain the lay-down area clear of an unobstructed 20 square foot area in front of each fire alarm pull station, fire hydrant, and Government muster area.

3.2 Submit one legible copy to the SUPERVISOR, in hard copy or approved transferrable media, a diagram of each electrical power requirement and service connection, including each cable management bridge, trough, or ramp, for approval. The electrical plan must be submitted to the SUPERVISOR no later than 10 calendar days prior to the availability start date.

3.2.1 Submit one legible copy to the SUPERVISOR, in hard copy or approved transferrable media, an updated diagram of each electrical power requirement and service connection, including each cable management bridge, trough, or ramp for approval prior to any additional power connection or modification to the existing diagram for approval. An updated diagram is not required to be submitted prior to the removal of items listed.

3.2.2 The Government will provide electrical power at the pier riser for performance of the job order, unless otherwise stated in the contract Solicitation.

3.2.3 The contractor must request electrical connection or disconnection of service via the SUPERVISOR no less than 24 hours

before the electrical connection or disconnection is required.

3.2.3.1 Connection or disconnection of electrical service at the pier riser by the contractor is prohibited.

3.2.4 Isolate each electrically spliced and or taped connection of each power cable on the pier and elevate each connection no less than 1.5 inches above the pier.

3.2.5 Support each temporary service that crosses a ship's shore power cable or steam service connection by a bridge, ramp, or other approved means to support each cable or connection, to prevent contact with any ship's power or steam service connection.

3.2.5.1 Walking or standing on any shore power cable, steam hose, or any other pier service is prohibited.

3.2.6 Minimize power consumption and conserve energy usage while connected to any pier electrical service.

(V) (G) "PIER WALKTHROUGH"

3.3 Conduct a walk-through of the pier with the SUPERVISOR no more than 2 calendar days after the end date of the availability, to ensure no equipment or material is left adrift. Allowable foreign matter or debris: None.

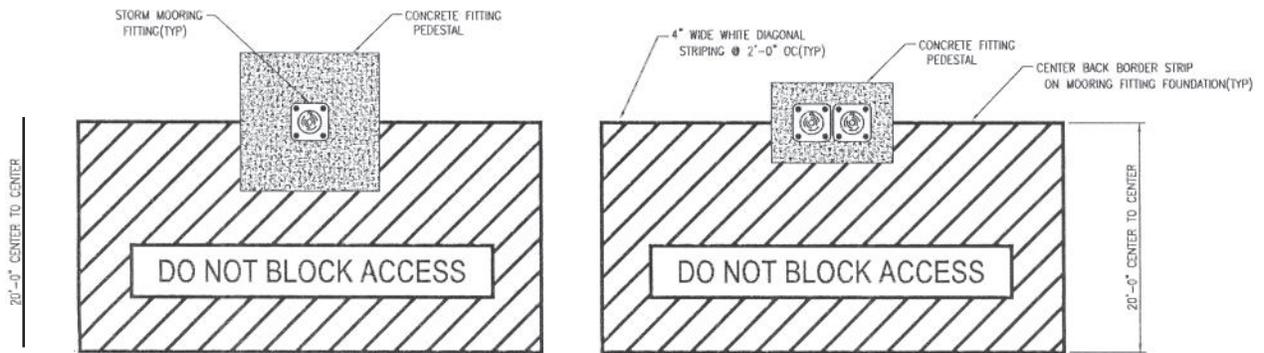
4. NOTES:

4.1 None.

SOUTHEAST REGIONAL MAINTENANCE CENTER  
LOCAL STANDARD ITEM

FY-28  
ITEM NO: 099-001SE  
DATE: 15 JAN 2026  
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ATTACHMENT A



DO NOT BLOCK ACCESS

STORM FITTING STRIPING